

Student Firstname: \_\_\_\_\_ Lastname: \_\_\_\_\_ Home group \_\_\_\_\_



**I have read and understand this user agreement and I will observe and be bound by its conditions.**

Student signature: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Port Broughton Area School

DECS ICT Acceptable Use Agreement – PBAS student 2013

### USER DECLARATION

**I recognise I am responsible** for ensuring my personal USER ID and PASSWORD is not shared and is only used for proper and authorised activities, and I am accountable for any actions undertaken using my USER ID.

**I undertake** to ensure that my PASSWORD is kept confidential, and acknowledge that unauthorised use of my personal USER ID may result in the suspension of my network access.

**I understand** limited personal use of e-mail and the Internet is permitted as long as – there is no significant additional cost to PBAS / DECS; it does not interfere with my work or the activities of others; there is no effect on the efficiency of the school's network; and is not classified as inappropriate for restricted.

**I recognise activities that would be in breach of these conditions include (but are not limited to):**

- Visiting inappropriate Internet sites concerned with pornography and downloading materials that are pornographic, or storing or transmitting any such material;
- Downloading and/or distributing copyrighted material without proper authority
- Excessive use of PBAS/DECS facilities in the pursuit of non school-related personal interests.
- Playing or downloading computer games, music or video without staff permission.
- Participating in chat rooms or the use of messenger or chat programs for non-school related activities.
- Access to streamed broadcasts, e.g. movies and television/radio podcasts. Access to streamed broadcasts via the Internet will only be considered appropriate when used for educational purposes and specifically authorised by staff.
- Conducting regular personal correspondence.
- Using chat sites.

**I understand PBAS / DECS ICT facilities must not be used for the access, transmission, retrieval, storage or display of:**

- Sexually explicit material
- Hate speech or offensive material
- Material regarding illicit drugs or violence
- Material regarding criminal skills and/or illegal activities
- Material of a defamatory, discriminatory or harassing nature.

This includes accessing any sites or forums that deal with these materials. The only exception is if the material forms part of a legitimate educational inquiry and approval has been specifically gained from a member of staff.

**I understand** that my computer use, storage folders, e-mail and Internet activity may be monitored.

---

**Consequences under this policy will be applied at one of the following levels dependent upon the nature of the situation.**

1<sup>st</sup> Level – Reminder(s) of school policy – a warning given – by ICT administrators and/or teacher

2<sup>nd</sup> Level – Formal warning – note informing student of infringement

3<sup>rd</sup> Level – Focus room.

4<sup>th</sup> Level – Suspension of network access until a handwritten copy of the Acceptable User Agreement is presented to an ICT administrator.

5<sup>th</sup> Level – The user will lose access to the network for five school days.

6<sup>th</sup> Level – Suspension of network access privileges for a period of time – Internal / External suspension.